



TGF

Temple
Garden
Foundation

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Trustees' annual report and
unaudited financial statements

Registered company number: 06613231

Registered charity number: 1124767

31 December 2016

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Reference and administrative details

Trustees Ms C E Marson
B Levitt
Ms K Lampe
Ms L Davies (resigned 29 April 2016)
W Morrow (resigned 27 October 2016)
Ms C Sturm
Ms W L Koon (appointed 13 July 2016)
Ms S Sen (appointed 13 July 2016)

Country Director Mr S Flint

Business Manager Ms K San

Independent examiner Andrew Niblock
Henderson Loggie
34 Melville Street
Edinburgh
EH3 7HA

Registered office 94 Muswell Hill Road
London
N10 3JR

Registered company number 06613231 (England and Wales)

Registered charity number 124767

Trustees' annual report

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2016. This report includes information required to be included in the directors' report. The financial statements have been prepared in accordance with the accounting policies as set out in note 1 to the accounts and comply with the charity's trust deed, the Statement of Recommended Practice - Accounting and Reporting by Charities (FRS102) and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102). The accounts are prepared for the Temple Garden Foundation as a single entry.

Objectives and activities

Objectives and aims

The objects of the Charity are the relief of poverty, the relief of sickness and the protection of health, in particular by making grants to support projects to deliver the following essential services to disadvantaged communities in rural Cambodia and elsewhere in Asia:

- (a) Clean water supplies;
- (b) Hygienic sewage systems;
- (c) Healthcare services;
- (d) Education;
- (e) Electricity, gas and other essential supplies; and
- (f) Business development.

Founded in 2008, Temple Garden Foundation (TGF) works in partnership with local rural communities in Cambodia. It has on-the-ground operations in Chi Kraeng District, Siem Reap Province. TGF aims to be a catalyst for sustainable development and intends to accomplish this with carefully selected projects designed to maximise community participation and minimise external support over time. TGF selects projects where livelihoods can be improved significantly through simple community initiatives.

At its core, TGF's community development programme focuses on the empowerment of the community. Villagers have plenty of capacity to assist in the improvement of their own lives and, for this reason, all major decisions on projects are in consultation with them. Villagers are challenged to contribute resources as a community to every project that they benefit from, be it labour, money, materials or time.

TGF distinguishes itself from the start by asking villagers to help us understand their community, and focuses on hidden resources already present in the communities. TGF tries to change the typical pattern of dependence by villagers on NGOs and government for support.

Summary of the main activities undertaken for the public benefit in relation to these objectives

In 2016, TGF worked in 59 villages across five communes in Chi Kraeng District. The total number of beneficiaries of TGF activities in these target villages is difficult to count due to beneficiaries often participating in more than one programme or project. To avoid double counting we have not included a total number of beneficiaries but, in the result detail below, we report the number of villagers benefiting by project. It is reasonable to say that TGF work has a significant effect on nearly the entire population of each village.

Water and Sanitation Programme

Overview

TGF works with local communities and local government to determine water and sanitation needs in target communities. The projects identified then incorporate village labour and are managed by the village leadership during implementation so that villagers have as much ownership over the process as possible.

Trustees' annual report *(continued)*

Water and Sanitation Programme *(continued)*

Overview *(continued)*

In 2016 projects and activities included:

- Meetings held by the communities and facilitated by TGF to propose and plan projects, to organise labour and give the community ownership over projects.
- Data collection via community group leaders periodically in each village where TGF infrastructure programme has worked. This information helps identify ways to improve planning and implementation.
- Training for community members.
- Construction of latrines.
- Distribution of water catchment tanks.
- Well construction.
- Water Testing – post testing of all new water sources is undertaken to establish if the quality of the water meets with National Standards.

Results

- TGF provided materials for the construction of 700 latrine bases and technical support to villagers during construction. The recipient villagers provided the latrine housing and labour. This benefited approximately 3,710 villagers directly in 2016.
- 34 new wells were constructed, and 8 inoperable wells repaired, TGF provided technical advice and materials, and the villagers provided the labour benefiting 3,180 villagers directly.
- 700 water catchment tanks were distributed to households to provide access to water during the dry season water access benefitting 3,577 villagers directly. Villagers contributed up to 50% of the cost of each water catchment tank depending on their household income.
- TGF funded Community Assistants provided training on latrine use and maintenance and sanitation and hygiene, directly to 639 villagers.
- TGF assessments found that villagers' knowledge and practice of good sanitation and hygiene practices improved from 79% in December 2015 to 85% in December 2016 and 98.3% of latrines from 2015 are still in use 12 months later.

Children's Education Programme

Overview

TGF works with local communities, students, teachers, administrators and the Chi Kraeng District Department of Education to improve the reach of primary and secondary school education and to improve the quality of that education in target areas.

In 2016, the TGF Children's Education Programme implemented the following projects in the target area:

- Early Childhood Education provides community based education for children aged 3-5 in remote villages without access to government run Kindergarten classes at public schools. TGF supports community management committees, resources, teacher training, technical meetings and monitoring.
- Dental Hygiene and Sanitation for children recently entering first grade of primary school. TGF provides toothbrushes, toothpaste, soap, hand towels and instructions in their use.
- Life Skills is a government designed curriculum focusing on experiential education that was not implemented prior to TGF's work in target areas. TGF provides training for local teachers to teach the curriculum, provides materials for coursework and stipends for the teachers. The curriculum focuses on agricultural skills. TGF supports this project from grades 4-6 in primary schools in the target areas.

Trustees' annual report *(continued)*

Children's Education Programme *(continued)*

Overview *(continued)*

- Summer School is held during the summer vacation (July to September). TGF funds summer schools which take place in public primary school classroom areas. TGF hires local teachers who are experienced in advanced subjects that students usually do not have exposure to, such as chemistry, physics, mathematics, Khmer literacy, and conversational English. Summer schools are especially helpful in preparing older students for Secondary school.
- School Support Committees (SSC) are government-sanctioned groups comprised of school administrators, teachers, parents and students who are tasked with overseeing the management of each school. TGF provides training to SSC members to improve their capacity to complete their duties, supports monthly meetings of the committees, while providing on-going support and mentoring to members.
- English classes for grade 6 students are supported by TGF in 4 schools; to prepare them to begin the English curriculum taught in all secondary schools.

Results

- Early Childhood Education: 7 villages, 7 classes, 163 students. 37 of 37 students aged 5 matriculated in October 2016 to the 1st grade.
- Dental Hygiene and Sanitation: 16 core teachers were provided with DHP, hand washing and clean water awareness training. 360 students at 8 schools received dental hygiene kits from TGF and instruction on how to brush their teeth. 1,888 students received hand washing materials from TGF and instruction regarding hand washing.
- Life Skills Project: 748 children were taught life skills by 21 teachers in 8 schools. 92% of children pass exams; 74% of 184 grade 6 students graduate. Vegetables for free school breakfasts were provided with 81% of meals. 1,226.4kg of vegetables provided to schools in 2016.
- Summer School Project: 1,190 students attended summer school at 3 secondary schools. There were 2,848 hours of instruction led by 16 teachers. 97% of curriculum completed. 89% of primary school students participating in SSP graduate. 98% of SSP students enrol in secondary school.
- School Support Committees: 8 SSCs from 10 villages with 98 members mentored. 4 training sessions with 78 participants provided on skills for SSC members. 78% average score in post training assessment. SSC's and teacher conducted 2 x home visits per school to households with students missing 5 or more days per month. 44% of children receiving home visits returned to school. 57 scholarship students selected by SSC's and supported by TGF. 94% of scholarship students graduated primary school. 100% of scholarship students who graduated enrolled in secondary school. 8 schools averaged 72% in Child Friendly School (CFS) assessments conducted by the district office for education.
- English classes: 4 primary schools were supported by TGF to provide English classes to 112 of 123 (91%) students. 96% student attendance for English class. TGF conducted 2 x teacher training sessions for English teachers. Average post test score 83%. 87% of students (80) who sat final exams passed. 5 x teacher assessments conducted.

Income Generation Programme

Overview

TGF partners with local communities to improve adult education, vocational training, business skills training and access to loan capital with the aim of helping villagers to start or improve business activities. Projects include appropriate vocational training, market linkage, job placement with local employers and assistance to entrepreneurs in target areas to start their own businesses, business skills training, and savings groups.

Trustees' annual report *(continued)*

Income Generation Programme *(continued)*

Overview *(continued)*

Activities during 2016 also included supporting and advising savings groups run by villagers as a means of generating loan capital and accumulating savings at the local village level as well as the formation of an Agricultural Cooperative supported by the Provincial Department of Agriculture to develop collectivised business activities, producer and purchasing groups.

- **Savings Groups:** TGF helps interested members of target villages form savings groups. The members of the groups meet monthly and initially focus on building savings group capital through regular savings. After several months members can begin to apply for loans with the group, especially for business and income-generation activities. TGF incentivises the process by providing funding into savings group reserves contingent on the savings groups meeting performance criteria. TGF also incentivises group member participation in vocational training by providing funding for group reserves for each savings group member who completes training in a vocational training subject.
- **Business Skills Training** provides savings group members and other interested community members with the knowledge required to establish successfully and develop new businesses.
- **Vocational Skills Training** provides savings group members and other interested community members with the skills and knowledge required to improve their household income through improved agricultural capacity.
- **Extension Vocational Training** extends the benefits of Vocational Training provided and achieves a better cost to benefit ratio. This training will be taught by villagers (Model Farmers) who participated in the initial vocational trainings and are doing well with the skills learned. The Model Farmers will teach other villagers interested in vocational subjects after receiving a further trainer teaching themselves. Costs for this additional extension training are minimal because Model Farmer trainer fees are much lower than professional trainer costs. The extension training also serves the purpose of encouraging those getting training to become members of savings groups, thus expanding the reach of Income Generation activities further.
- **Agricultural cooperative:** TGF supports interested farmers to collectivise and sell shares in their cooperative to raise funds for business activities. TGF provides training and mentoring to the management and oversight committees and supports business planning and reporting to members.

Results

- **Savings Groups:** TGF helped villagers support 34 savings groups in 33 villages with a total year-end membership of 788 villagers. By the end of 2016, villagers had capital of \$97,834. Capital growth from January to December 2016 was 37%. TGF provided 3 capacity building sessions to 124 savings group committee members on bookkeeping and a training session on closing annual savings cycles to 46 committee members.
- Planned business, vocational and extension vocational skills training sessions were not completed in 2016 due to staff changes and a focus on consolidating and strengthening TGF supported savings groups.
- Loans are repaid at a rate of between 2-2.5% per month. TGF does not receive any monetary benefit from these savings groups; they are run by villagers and funds are managed by villagers.
- **Agricultural cooperative:** The cooperative was formally certified and recognised by the Ministry of Agriculture, Fisheries and Forestry. The AC registered 65 members in their first year. 4 x capacity building training provided to AC committee members. The first AC share sale raised \$1,206 for business activities. AC established 1 group business supplying fertilisers to local farmers. Business activities in 2016 earned net profit of \$602.

Trustees' annual report *(continued)*

Health Programme

Overview

The Health Programme is designed to augment and complement the existing public health system in the target area.

Projects in 2016 included:

- Training to Health Centre staff and VHSGs facilitated by the Ministry of Health, National Nutrition Program (NNP) to implement WHO protocols of nutrition monitoring and nutrient supplement intervention (MAM-SAM) and support to implement protocols including national level monitoring of implementation provided by NNP
- Growth Monitoring Assessment (GMA) data collection and analysis of statistics from the malnutrition project is very important for determining the future direction of the project. Every three months, VHSGs conduct GMAs to find what progress has been made in combating malnutrition and to track progress over time.
- Health education meetings: these meetings focus on pregnant and new mothers and cover maternal health; the importance of providing colostrum at birth, exclusive breastfeeding, regular antenatal care, immunisation and the use of vitamin supplements. Sanitation and Hygiene; aimed at reducing the incidence of waterborne disease in villages as well as reducing sanitation related infections and illness.
- Health outreach services to remote villages: public health workers in target areas cannot typically conduct immunisation outreach clinics in remote villages they serve due to lack of funds for transport and food. TGF provides support funding for the public health workers, and VHSGs help organize target populations for the immunisation clinic. Clinics were conducted monthly in remote villages in the target area.

Results

- Health staff training: TGF supported the training of 92 Village Health Support Group (VHSG) members from 4 communes; 1 commune councillor and one representative of the commune council responsible for children and women's affairs for 2 days by 5 trainers (2 Health Centre, 1 Operational District, 1 Provincial and 1 National level MoH staff). Training covered methodology to implement WHO protocol MAM-SAM screening and nutritional supplement intervention.
- Nutrition Monitoring: TGF supported VHSGs and Health Centre staff conducted nutrition screening based on WHO MAM-SAM protocols with monitoring and supervision provided by Operational District, Provincial and National level MoH staff. 4,010 children from 59 villages in 5 target communes were screened and 79 children received micro nutrition supplements.
- Health Education for pregnant women and new mothers: 236 health education sessions, in the area of maternal and child health, were provided by TGF by 118 village health volunteers throughout 2016. This training focused on antenatal health, nutrition during pregnancy, safe birthing and nutrition for new-borns after birth with an emphasis on exclusive breastfeeding. 6,341 women participated in these workshops. This training has resulted in changes in attitude by village women in the areas of use of colostrum, exclusive breastfeeding and professionally assisted births. Data collected in December 2016 indicates that 99.6% of mothers were now offering colostrum to newborns, and 98.5% of mothers are now exclusively breastfeeding the babies up to the age of six months. Pregnant women were now, almost without exception, attending registered medical facilities for ante natal care during their pregnancies and for delivery of their babies.
- 236 sanitation and hygiene training sessions were conducted in 59 villages with 11,881 villagers participating.
- Health Outreach Services to Remote Villages: 281 children under the age of 1 year were vaccinated in 2016 in remote villages. 221 of these children completed their vaccination schedule by the end of the year. The clinics were conducted by Cambodian public health workers whose operational area covers the

Trustees' annual report *(continued)*

Health Programme *(continued)*

Overview *(continued)*

- villages, with some sponsorship provided by TGF.

Summary of achievements

The Water and Sanitation Program completed 98% of construction of 700 latrines, 100% of 42 wells and 100% of 700 water tanks on-time with 10,467 direct beneficiaries. 98.3% of latrines from 2015 are still in use 12 months later. Villagers' knowledge and practice of proper water and sanitation practices increased from 79% to 85% in 12 months since the last assessment. 92% of 48,207 villagers in Chi Kraeng district have access to a latrine in their house.

Saving Groups have 788 members from 33 villages. By the end of 2016, villagers had recorded a 37% rise in capital over 12 months January to December 2016 to \$97,834. Planned business skills, vocational and extension training for 2016 was postponed to focus on strengthening of existing group management and oversight. 4 training sessions were provided to SG committee members; 3 in bookkeeping and 1 on the process of closing the annual savings cycle and distributing group profits. The Agricultural Cooperative supported by TGF received official certification of its registration with the Ministry of Agriculture, Fisheries and Forestry's with 65 members buying shares to raise \$1,206. The cooperative earned a net profit of \$602 from business activities in 2016.

The Health Program completed further training of health volunteers required to implement new nutrition monitoring protocols for children under 5, based on WHO best practice. This monitoring is more comprehensive than in the past covering 3 core indicators (weight for age, height for age and weight for height) allowing for a more comprehensive understanding of malnutrition in our target areas. Through the provision of training and implementation of screening for children under 5, Health Centre staff now also have access to BP100 (from the MoH), a micronutrient supplement which is provided to severely malnourished children to gain weight. Numbers of malnourished under 5 year olds were reduced by 2% to 17% (678 children of 4,010 children monitored in 2016) since December 2015. This is despite extreme weather conditions and drought which saw a 3.5% spike in the first half of the year. Numbers of mothers accessing anti-natal services and exclusively breast feeding for the first 6 months remained well above the national average of 97.8% and 98.5% respectively. The provision of health and sanitation training along with the construction of wells and latrines saw a slight reduction in rates of waterborne disease to 4% (after spiking in the first half of the year due to extreme weather and drought) in the villages targeted by TGF. Vaccination targets were not met (13% under target) but the project still saw 79% of children complete their vaccinations on time.

The Children's Education Program handed over one more Early Childhood Education class to the department of education to be run and administered by the local Primary School. 6 classrooms were constructed with community funds and supported by TGF for Early Childhood Education classes. At the end of the 2015-16 academic year, 100% of six-year-olds graduating from TGF ECE classes enrolled in Primary School. Life Skills classes were supported by TGF in 8 schools for 748 students with 74% of those participating, graduating primary school. Vegetables for free school breakfasts were provided with 81% of meals. 1,226.4kg of vegetables provided to schools in 2016. 1,190 students attended summer school which provided 2,848 hours of instruction led by 16 teachers. 89% of primary school students participating in SSP graduated with 98% of SSP students enrolling in secondary school. SSC's conducted home visits to 168 students with poor attendance which enabled 73 students to re-enter school. 53 of 57 (94%) of TGF scholarship students graduated primary school.

Financial review

Incoming resources for the year were USD 376,820, arising mainly from donations. The principal funding sources and the projects they relate to are set out in note 3. Resources expended for the year were USD 321,131, USD 246,679 of which was on restricted projects and USD 74,452 was on general projects. A transfer of USD 76,330 from unrestricted reserves was necessary to fund deficits on two of the restricted projects.

Trustees' annual report *(continued)*

Financial review *(continued)*

The net surplus of funds of USD 55,689 increased net assets of the charity to USD 238,722 of which USD 65,252 is restricted.

Financial control

The trustees acknowledge responsibility for the company's system of internal financial control and believe the established systems including the computerization of the company's financial accounts are appropriate to the not-for-profit charitable organisation. No material losses or contingencies have arisen during the 12 months operations that would require disclosure by the trustees.

At the time of approving these accounts it is the intention of the directors to continue to support the company, the funds raised being sufficient to ensure the company has adequate resources to continue its current not-for-profit activities and the directors have adopted a going concern basis in preparing the accounts.

It is the view of the directors that the accounts presented represent a true and fair view of the state of affairs of the company for the 12 months to 31st December 2016. Suitable accounting policies have been established and applied consistently and disclosed with reasonable accuracy the financial position of the company.

Reserves policy

TGF has raised enough unrestricted funds to enable operations to end 2017 with some funding for 2018 also secured. TGF remains a small Charity operation (2017 Budget is circa USD 350,000) with the flexibility to adjust budget spending where necessary depending on funding. The trustees and management continue to review expenditure and income on a monthly basis and will make adjustments if and when required.

Structure, governance and management

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Appointment and training of trustees

Trustees are elected by the Board of Trustees and are appointed on the basis of the skills and the experiences they can bring to the charity. On induction, new Trustees receive a copy of the charity's Memorandum and Articles of Association and are given a detailed description of the charity's mission and work. All current trustees are very familiar with Cambodia and the specific district in which Temple Garden Foundation operates.

Risk management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. Risk management is discussed at quarterly Trustee meetings to ensure controls are in place to mitigate the potential risks faced by the charity.

Approval of the accounts

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and are signed on behalf of the Board by:

Charlotte Marson
Trustee

26 May 2017

Independent examiner's report to the Trustees of the Temple Garden Foundation

I report on the financial statements of the charity for the year ended 31 December 2016 which are set out on pages 12 to 20.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2016. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants of Scotland.

It is my responsibility to:

- Examine the financial statements under section 145 of the Charities Act;
- Follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act); and
- State whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with Section 386 of the Companies Act 2006;
- the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS 102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Andrew Niblock CA

Independent Examiner

Henderson Loggie, 34 Melville Street, Edinburgh EH3 7HA

26 May 2017

Statement of financial activities (incorporating income and expenditure account)
for the year ended 31 December 2016

	Notes	Unrestricted 2016 \$	Restricted 2016 \$	Total funds 2016 \$	Total funds 2015 \$
Incoming resources					
Donations and legacies	3	67,250	107,080	174,330	310,574
Activities for generating funds	4	202,097	-	202,097	1,087
Income from investments	5	218	-	218	220
Other income	6	122	53	175	158
Total income		269,687	107,133	376,820	312,039
Resources expended					
Expenditure on charitable activities	7				
Water and Sanitation Programme		-	(106,033)	(106,033)	(157,710)
Income Generation Programme		-	(31,462)	(31,462)	(41,627)
Children's Education Programme		-	(49,888)	(49,888)	(46,920)
Health Programme		-	(56,963)	(56,963)	(55,845)
Truck		-	(2,333)	(2,333)	(2,333)
Field Support		(74,452)	-	(74,452)	(56,509)
Total resources expended		(74,452)	(246,679)	(321,131)	(360,944)
Net incoming/(outgoing) resources before transfers		195,235	(139,546)	55,689	(48,905)
Transfers between funds	14	(76,330)	76,330	-	-
Net movement in funds		118,905	(63,216)	55,689	(48,905)
Total funds brought forward		54,565	128,468	183,033	231,938
Total funds carried forward		173,470	65,252	238,722	183,033

Balance sheet
at 31 December 2016

	Notes	Unrestricted 2016 \$	Restricted 2016 \$	Total funds 2016 \$	Total funds 2015 \$
Fixed assets					
Tangible assets	10	2,802	2,334	5,136	9,325
Current assets					
Stock		-	149	149	238
Debtors	11	6,277	-	6,277	8,145
Cash at bank and in hand		170,879	62,769	233,648	172,560
		<hr/>	<hr/>	<hr/>	<hr/>
		177,156	62,918	240,074	180,943
Current liabilities					
Creditors: amounts falling due within one year	12	(6,488)	-	(6,488)	(7,235)
		<hr/>	<hr/>	<hr/>	<hr/>
Net current assets		170,668	62,918	233,586	173,708
		<hr/>	<hr/>	<hr/>	<hr/>
Total assets less current liabilities		173,470	65,252	238,722	183,033
		<hr/>	<hr/>	<hr/>	<hr/>
Net assets		173,470	65,252	238,722	183,033
		<hr/>	<hr/>	<hr/>	<hr/>
Funds of the charity	13, 14				
Unrestricted funds				173,470	54,565
Restricted funds				65,252	128,468
				<hr/>	<hr/>
Total charity funds				238,722	183,033
				<hr/>	<hr/>

The charitable company is entitled to exemption from audit under the provisions of section 477 of the Companies Act 2006 for the year ended 31 December 2016.

The members have not required the charitable company to obtain an audit for its financial statements for the year ended 31 December 2016 in accordance with section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities for:

- ensuring that the charitable company keeps accounting records which comply with sections 386 and 387 of the Companies Act 2006; and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its surplus or deficit for each financial year in accordance with the requirements of sections 394 and 396 and which otherwise comply with the requirements of the Companies Act relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and in accordance with FRS 102 SORP.

The financial statements were approved by the Board of Trustees on 26 May 2017 and signed on its behalf by:

Charlotte Marson
Trustee

Registered company number: 06613231

Notes to the financial statements

I Accounting policies

The following accounting policies have been applied consistently in dealing with the items which are considered material in relation to the company's financial statements.

Accounting convention

The financial statements have been prepared on a going concern basis in accordance with applicable accounting standards and under the historical cost accounting rules and in accordance with applicable accounting standards. The charity is a public benefit entity. The accounts comply with the Statement of Recommended Practice (SORP) FRS102: Accounting and Reporting by Charities (revised 2015) and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011. The accounts comprise two primary financial statements, the Statement of Financial Activities (incorporating the income and expenditure) and the Balance Sheet. Temple Garden Foundation meets the definition of a public benefit entity under FRS102.

Going concern

These accounts have been prepared on the going concern basis which assumes that the charity will continue its operations. There are no material uncertainties that exist or material changes in the way the charity operates and the Directors consider it appropriate to prepare accounts on a going concern basis.

Foreign Currency

The charity operates primarily in Cambodia, a country in which the operational currency is US Dollars. The financial statements have therefore been presented in this operation currency.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. There is a de-minimus level of \$200 below which assets are not capitalised. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Computer equipment	-	33% straight line
Office equipment	-	33% straight line
Plant and machinery	-	33% straight line
Vehicles	-	33% straight line

Stock

Stock consists of items purchased for use on the various projects undertaken by the charity. Stock items are held at cost and are released to the Statement of Financial Activities as they are used.

Debtors

Other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid net of any trade discounts due.

Notes to the financial statements *(continued)*

1 Accounting policies *(continued)*

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in a transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Cash flow statement

The company is exempt from the requirement to prepare a cash flow statement on the grounds that it is a small entity.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2 Net incoming resources

Net incoming resources are stated after charging	2016	2015
	\$	\$
Depreciation – Owned assets	5,253	5,684
Independent examiner's fee	3,618	3,814
	<hr/> <hr/>	<hr/> <hr/>

3 Voluntary income

	Unrestricted	Restricted	Total	Total
	2016	2016	2016	2015
	\$	\$	\$	\$
Maitri Trust	15,000	65,000	80,000	100,000
CLSA	-	-	-	50,000
Deutsche Bank	-	-	-	26,038
Arisaig	-	26,415	26,415	25,000
Remark Group	-	-	-	30,000
Scanpro	9,600	-	9,600	9,600
Goldman Sach	950	-	950	19,622
UWC	17,514	-	17,514	-
Individual donors	24,186	15,665	39,851	50,316
	<hr/>	<hr/>	<hr/>	<hr/>
	67,250	107,080	174,330	310,754
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

4 Activities for generating funds

	Unrestricted	Restricted	Total	Total
	2016	2016	2016	2015
	\$	\$	\$	\$
Fundraising event	202,097	-	202,097	1,087
	<hr/>	<hr/>	<hr/>	<hr/>

Notes to the financial statements *(continued)*

5	Investment income	Unrestricted 2016 \$	Restricted 2016 \$	Total 2016 \$	Total 2015 \$
	Bank interest	218	-	218	220
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
6	Other income	Unrestricted 2016 \$	Restricted 2016 \$	Total 2016 \$	Total 2015 \$
	Telephone card income	122	53	175	158
		<u> </u>	<u> </u>	<u> </u>	<u> </u>

Notes to the financial statements *(continued)*

7 Charitable activities

	Field Support	Water and Sanitation Programme	Income Generation Programme	Children's Education Programme	Health Programme	Truck	Total	Total
	2016	2016	2016	2016	2016	2016	2016	2015
	\$	\$	\$	\$	\$	\$	\$	\$
Salary costs (note 9)	46,080	29,647	20,782	21,543	26,770	-	144,822	124,557
Project materials	-	65,709	2,269	19,224	16,682	-	103,884	178,244
Other project costs	-	1,750	-	682	1,862	-	4,294	3,236
Insurance	70	18	18	18	18	-	142	-
Motor expenses	-	2,154	2,156	2,259	2,361	-	8,930	9,107
Telephone costs	336	706	556	586	586	-	2,770	2,439
Travel	5,409	477	477	477	477	-	7,317	1,800
Sundry	3,816	2,948	2,581	2,500	2,178	-	14,023	10,256
FX losses	6,478	-	-	-	-	-	6,478	1,414
Depreciation	616	576	576	576	576	2,333	5,253	5,684
Training	-	-	-	-	3,489	-	3,489	4,125
Office costs	5,647	2,048	2,047	2,023	1,964	-	13,729	14,311
Bank charges	1,040	-	-	-	-	-	1,040	1,005
Governance costs								
Legal and professional fees	1,342	-	-	-	-	-	1,342	952
Independent examiner's fee	3,618	-	-	-	-	-	3,618	3,814
	<u>74,452</u>	<u>106,033</u>	<u>31,462</u>	<u>49,888</u>	<u>56,963</u>	<u>2,333</u>	<u>321,131</u>	<u>360,944</u>

Notes to the financial statements *(continued)*

8 Trustees' remuneration and benefits

No Trustee received remuneration or benefits in the year ended 31 December 2016 (2015: 0 trustees - \$Nil).

Trustees' expenses

No Trustee received reimbursement of expenses in the year ended 31 December 2016 (2015: 0 trustees - \$Nil).

9 Staff costs

	2016 \$	2015 \$
Wages and salaries	144,822	124,557
	<u> </u>	<u> </u>

No employee received remuneration in excess of \$73,993 (£60,000). The average number of employees during the year was 18 (2015; 17).

Compensation paid to key management personnel was \$59,500 (2015; \$52,425).

10 Tangible fixed assets

	Computer equipment \$	Office equipment \$	Vehicles \$	Total \$
Cost				
At 1 January 2016	7,111	5,845	49,740	62,696
Additions	1,064	-	-	1,064
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At 31 December 2016	8,175	5,845	49,740	63,760
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Depreciation				
At 1 January 2016	(6,164)	(5,500)	(41,707)	(53,371)
Charge for year	(950)	(286)	(4,017)	(5,253)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At 31 December 2016	(7,114)	(5,786)	(45,724)	(58,624)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Net book value				
At 31 December 2016	1,061	59	4,016	5,136
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At 31 December 2015	947	345	8,033	9,325
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Notes to the financial statements (continued)

11 Debtors

	2016	2015
	\$	\$
Other debtors	5,768	6,263
Prepayments and accrued income	509	1,882
	6,277	8,145
	6,277	8,145

12 Creditors: Amounts falling due within one year

	2016	2015
	\$	\$
Other creditors	1,588	1,202
Accruals and deferred income	4,900	6,033
	6,488	7,235
	6,488	7,235

13 Analysis of net assets

	Fixed assets	Current assets	Current liabilities	Net funds
	\$	\$	\$	\$
Unrestricted funds				
Field Support	2,802	124,645	(6,488)	120,959
	2,802	124,645	(6,488)	120,959
Restricted funds				
Income Generation Programme	-	9,932	-	9,932
Health Programme	-	105,497	-	105,497
Truck	2,334	-	-	2,334
	2,334	115,429	-	117,763
Total funds	5,136	240,074	(6,488)	238,722

14 Movement in funds

	Balance at 1 Jan 16	Incoming resources	Resources expended	Transfers between funds	Balance at 31 Dec 16
	\$	\$	\$	\$	\$
Unrestricted funds					
Field Support	54,565	269,687	(74,452)	(76,330)	173,470
	54,565	269,687	(74,452)	(76,330)	173,470
Restricted funds					
Water and Sanitation Programme	-	53,176	(106,033)	52,857	-
Children's Education Programme	-	26,415	(49,888)	23,473	-
Income Generation Programme	41,361	33	(31,462)	-	9,932
Health Programme	82,440	27,509	(56,963)	-	52,986
Truck	4,667	-	(2,333)	-	2,334
	128,468	107,133	(246,679)	76,330	65,252
Total funds	183,033	376,820	(321,131)	-	238,722

Notes to the financial statements *(continued)*

15 Movement in funds *(continued)*

Restricted funds

Water and Sanitation Programme (Formerly Infrastructure Programme)

Funded in 2016 by Fundraising and the Maitri Trust, the programme involves working with local communities and local government to determine infrastructure and sanitation needs in target communities.

Children's Education Programme

Funded in 2016 by Arisaig, the programme aims to improve the reach and quality of primary and secondary school education in target areas.

Income Generation Programme The programme aims to improve adult education and vocational training and includes activities such as market linkage and job placement.

Health Programme

Funded by Maitri Trust, the programme aims to complement the existing public health system in target areas.

Truck

This was a donation given specifically towards the purchase of a vehicle. The vehicle was purchased in 2015 and depreciation is being charged against the fund.

Transfers between funds

During the year a transfer of \$76,330 has been made from unrestricted funds to the Water and Sanitation programme, \$52,857, and Children's Education Programme, \$23,473, to meet the deficit arising on the fund at the year end.

16 Ultimate controlling party

The charitable company is constituted by its Memorandum and Articles of Association and is controlled by the elected trustees.

17 Related party disclosures

During the year to 31 December 2016, donations of \$19,195 (2015: nil) were made to the charity by 5 trustees.